

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE APRIL 4, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, April 4, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:08 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Santelli moved to approve the Minutes of March 21, 2022 Commissioners' Meeting as presented. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

- 1) An agreement with Simplefile LC ("ERSP") to use the eRMConnect system to provided to the County by CSI – Computer Systems, Inc. ("CSI") for the Electronic Recording of Documents. ERSP is responsible for the recordability of all Document Submissions and for any/all payments owed to the County for Recording Fees and Agency Fees when using the eRMConnect system. Debbie Ottinger, Boone County Treasurer recommends approval.

Commissioner Lawson moved to approve the Simplefile agreement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 2) An agreement with Corporation Service Company ("ERSP") to use the eRMConnect system to provided to the County by CSI – Computer Systems, Inc. ("CSI") for the Electronic Recording of Documents. ERSP is responsible for the recordability of all Document Submissions and for any/all payments owed to the County for Recording Fees and Agency Fees when using the eRMConnect system. Debbie Ottinger, Boone County Treasurer recommends approval.

Commissioner Santelli moved to approve the Corporation Service Company agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF PRESENTATION OF THE STATE'S CURRENT BROADBAND PROGRAMS

Earnie Holtrey, Project manager at the Indiana Broadband Office presented an overview of the state's current broadband programs. The Broadband Ready Community certification sends a signal to the telecommunication industry that a community has taken steps to reduce barriers to broadband infrastructure investment. While investment in broadband infrastructure is not guaranteed to follow once a community obtains the certification, reducing the regulatory hurdles that deter investment is a key step towards creating an environment ripe for broadband investment. Currently there are over 60 Communities that have been designated as Broadband Ready. These consist of counties, cities and towns. As of July 1, 2020 legislation shifted the administration of the program to OCRA and the IBO has been tasked with the day-to-day facilitation and advancement.

In order to comply with statutory requirements, a unit seeking the Broadband Ready Community certification must institute procedures that provide for:

1. The appointment of a single point of contact for all matters related to broadband development projects.
2. The establishment of procedures to allow for the electronic submission of all forms, applications, and documentation request for a broadband development project.
3. A requirement that all permit applications are approved or denied within 10 business days after they are filed.
4. An assurance that all inspections relation to a broadband project will be completed in a timely and expeditious manner.

These procedures must also prohibit the unit from:

1. Requiring the designation of a final contractor to complete a broadband project.
2. Imposing a fee to review an application or to issue a permit on a broadband project.
3. Imposing a seasonal moratorium on the issuance of permits for a project.
4. Discriminating among communications service providers.

How to apply:

1. Convene a group of stakeholders / decision-makers who understand the needs within the community for reliable, affordable high-speed internet.
2. Arrive at a conscious as to the purpose for the program for your community and MOST importantly, what you will do, post-designation.
3. Decide upon your single point of contact.
4. Create and pass a resolution (modeled after the example provided on the IBO website).
5. Submit your application online via a link on the IBO website.

What can your community do to attract broadband?

1. Create a Broadband Task Force
2. Economic Development / Incentives
3. Broadband Ready Community Designation
4. Infrastructure Development Zone
5. Open Right of Ways, towers, public buildings
6. Assistance Programs / Discounts for families to decrease broadband monthly costs
7. Digital Readiness and adoption initiatives
8. Surveys & Data Collection

IN THE MATTER OF BOONE COUNTY LOGO



Commissioner Lawson moved to approve the new Boone County Logo. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF CAT TERMINATION LETTER

Max Mendenhall, Capital Investments Director, presented a termination letter of sales agreement to McAllister Machinery Company, Inc. ("CAT") for the asphalt paver that was expected to be delivered at the beginning of spring/summer of 2022 for paving season. Boone County has recently been advised that the Paver will not be delivered or available for the 2022 paving season due to events beyond our control.

Commissioner Lawson moved to approve the termination of sales agreement letter to McAllister Machinery Company, Inc. ("CAT") for the asphalt paver. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF BRANDEIS SALES ORDER

Max Mendenhall, Capital Investments Director, presented a sales order from Brandeis for a Vogele 17003i Tracked Paver in the amount of \$445,000. The estimated delivery date is May 15, 2022.

Commissioner Lawson moved to approve the sales order from Brandeis. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF SOUTHEASTER EQUIPMENT

Max Mendenhall, Capital Investments Director, presented a sales order from Southeastern Equipment Company for a 2022 General Engine 35GSL-PT (detached trailer) in the amount of \$69,250.

Commissioner Lawson moved to approve sales order from Southeastern Equipment Company. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF CC&T CONTSTRUCTION AGREEMENT

Nick Parr, Highway Director, presented the CC&T Construction agreement for project 2022-05 sidewalk replacement in various locations. This project includes installing thirty-three ADA compliant ramps in the Royal Run subdivision. The agreement has a total not to exceed of \$92,486.66.

Commissioner Lawson moved to approve the CC&T Construction agreement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF GRADY BROTHERS AGREEMENT

Nick Parr, Highway Director, presented the Grady Brothers agreement for project 2022-02 asphalt resurfacing in various townships. The agreement has a total not to exceed of \$2,568,208.40.

Commissioner Lawson moved to approve the Grady Brothers agreement. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

- 1) Boone County Area Transit System (Boone County Senior Services, Inc. "BCSSI") – Transit Management Oversight & Training executed by Commissioner Wolfe on March 28, 2022.

Commissioner Wolfe encourages the public to connect with BCSSI to see what types of services they offer and tour their facility.

Commissioner Santelli moved to approve ratifying the Transit Management Oversight & Training executed by Commissioner Wolfe. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Appointment of Kasey Copeland to the BZA and APC Boards.

Commissioner Lawson moved to approve appointing Kasey Copeland to the BZA and APC Boards. Motion seconded by Commissioner Santelli; motion passed 2-0. Commissioner Wolfe abstained.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highway Department presented the following items:

- 1) Indiana Department of Transportation ("INDOT") letter of understanding for the State Road 39 unofficial local detour. State Road 39 was closed starting on Wednesday, March 30th and is anticipated to be closed until Friday, May 20th. The request is to use 525 S to 75 W to 525 S to 25 W to 450 S as the

unofficial local detour. INDOT has agreed to reimburse Boone County for the cost related to damage repair along this route.

Commissioner Santelli moved to approve the INDOT letter of understanding for the State Road 39 unofficial local detour. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Construction in right of way permit (#202210012) for AT&T at Bridge 41, CR 200 E and CR 950 N, for the relocation of utilities for the bridge project. The sub-contractor has already completed the work without obtaining a permit first. The Boone County Highway Department does not know if the utilities have been relocated to the appropriate location nor do they know if it will clear during construction. If the utilities need to be relocated again it will be at the expense of AT&T/subcontractor.

Commissioner Lawson moved to approve the construction in right of way permit (#202210012) for AT&T. If the utilities need to be relocated again it will be at the expense of AT&T/subcontractor. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 3) Construction in right of way permit (#202210013) for Augusta Underground at 1108 Indian Pipe Lane to bore under the road to install pump. The bond is in the amount of \$5,000.

Commissioner Santelli moved to approve the construction in right of way permit (#202210013) for Augusta Underground. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Affidavit for payment to Lochmueller Group in the amount of \$4,124.77 for the Boone Co. Culvert Replacement of SC015.

Commissioner Lawson moved to approve the affidavit for payment to Lochmueller Group. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 2) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Lawson moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

Commissioner Wolfe read aloud a letter received from Sindi Bixler regarding their positive interactions with Veterans Office Mike Spidel and the services he provided.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners' Meeting at 10:13 AM on Monday, April 4, 2022. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.